

**CIX  
TRANSITIONAL SCHOOL DISTRICT OF  
THE CITY OF ST. LOUIS  
SPECIAL ADMINISTRATIVE BOARD**

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**OFFICIAL REPORT**

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**REGULAR MEETING  
ST. LOUIS, MO  
AUGUST 9, 2012**

**M I N U T E S**

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the date noted in Room 108 of the Administrative Building, 801 N. 11<sup>th</sup> Street, St. Louis, MO 63101. The meeting was called to order at 6:13PM by President Sullivan on the following roll call.

**ROLL CALL**

Present: Ms. Adams, Mr. Gaines, Mr. Sullivan

The Board and audience recited the Pledge of Allegiance.

**APPROVAL OF MINUTES**

On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve the July 10, 2012 open minutes.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

**RECOGNITIONS**

There were no recognitions.

**PUBLIC COMMENTS**

There were no public comments.

**SUPERINTENDENT'S REPORT**

**ANNOUNCEMENT(S)**

- The 2012-2013 Back-to-School Fair drew 10,812 parents and students collectively. The Fair was held Saturday, August 4<sup>th</sup> at the Chaifetz Arena. Superintendent Adams thanked all those who help organized this year's affair. He also extended his thanks to our community partners.
- The District received a federal grant in the amount of \$2.2M from the US Department of Education. The grant, *Aim to Fitness* is for a period of three (3) years and will provide 4<sup>th</sup> and 5<sup>th</sup> grade students with fitness and nutrition education.
- Senior Cabinet members will participate in the District's annual "For our Schools Church Visitations" Sunday, August 12<sup>th</sup>. Members will impress upon the congregation the importance of student attendance.

- Test results for the 2011-2012 school year will be available to the public Tuesday morning, August 14<sup>th</sup>.

#### INFORMATION ITEM(S)

- Mr. Kevin Coyne, Risk Management and Compliance Analyst and Mr. Charles Burton Human Resources Unit Director provided the Board with an update on the Safety and Risk Management Program. The Risk Management Program (Committee) was established in 2009 to address workers compensation issues throughout the District. The focal point is to minimize the number of incidents. The first two years produced positive results by way of the Incentive Program where schools who diligently sustained safety standards received distinguished honors and/or cash awards.

Mr. Coyne and Mr. Burton shared some accomplishments of the program that included, reductions in workers' compensation claims resulting in minimum teacher lost time, violence prevention/intervention training, safety risk assessments completed by schools that have a frequency in loss trends and the establishment of the Safety website .

The committee consists of individuals from Academics, Operations, Food Services, Human Resources, Technology, Safety and Security, Finance, Local 420 and Claims Administration.

At the conclusion of this presentation, Mr. Gaines presented several questions relative to the historical data, i.e., the reduction in workers' compensation experience modifier and the actuarial projected cost. He requested a re-evaluation of the statistics and after completion, forwarded a copy to him for further analysis.

- Superintendent Adams provided a brief verbal status of the opening of schools. An excerpt of that summary included:
  - The school year ended with 267 teacher vacancies of which 67 have been filled.
  - 80% of all students were eligible for transportation services.
  - New kitchen equipment was installed at 14 elementary schools and 3 middle schools.
  - Principals received free and reduced lunch applications the week of July 23<sup>rd</sup>. It is the District's goal to have all applications processed by September 23<sup>rd</sup>.
  - Four (4) new schools will open and are ready for students.
  - 80% of school cleanings are completed and will be ready by the first day of school.
  - Central Air has been completed at 2 school and 4 schools have temporary cooling units.
  - Restroom upgrades have occurred.

Students will start school Monday, August 13<sup>th</sup>.

BUSINESS ITEM(S): CONSENT AGENDA

Mr. Sullivan called for a motion and a second to approve items 08-09-12-01 through 08-09-12-20 with the exclusion of items 08-09-12-04 and 08-09-12-05 that were approved at the July 10, 2012 meeting

On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve items 08-09-12-01 through 08-09-12-20 with the exclusion of items 08-09-12-04 and 08-09-12-05 that were approved at the July 10, 2012 meeting

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

- 08-09-12-01** To ratify a contract with Education Northwest to provide teacher training for Project-Based Learning for summer school teachers for the period May 11, 2012 through May 30, 2012 at a cost not to exceed \$25,000.
- 08-09-12-02** To ratify approval of a contract renewal with Dr. Alice Roach to serve as Chief of Staff for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$125,000, pending funding availability.
- 08-09-12-03** To ratify approval of a contract renewal with John Windom to serve as Executive Director of Community Education for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$55,000, pending funding availability.
- 08-09-12-04** To approve an additional appropriation of \$7,129,333 to the FY 2012-2013 General Operating Budget in anticipation of incoming students from the Imagine Charter Schools due to their closing *\*and to further give the Superintendent the authority, with provisions, as he deem appropriate to disburse these additional appropriation as it relates to this item.*  
Approved at the 7/10/12 Meeting with Amendment\*
- 08-09-12-05** To approve a contract with Chaifetz Arena for expenses related to the rental of the Arena for the 2012-2013 Back-to-School Fair at a cost not to exceed \$20,000. This year, the Fair will include a welcome back to school rally. Anticipated dates are August 4<sup>th</sup> and 6<sup>th</sup>, 2012.  
Approved at the 7/10/12 Meeting
- 08-09-12-06** To approve contracts with Metropolitan Taxicab Corporation, Express Medical Transporters, Inc. and Harris Taxicab Company, Inc. to provide student transportation services for the period August 13, 2012 through July 1, 2013 and/or the conclusion of the 2013 summer school session at a total combined cost not to exceed \$1,790,500.
- 08-09-12-07** To approve a sole source contract with Haddock Education Technologies to maintain the Promethean equipment in the District's classrooms for the period August 10, 2012 through June 30, 2013 at a cost not to exceed \$47,120, pending funding availability.
- 08-09-12-08** To approve a sole source contract with School Improvement Network to provide a bundled system (PD 360, Observation 360, Common Core 360) that is designed to support Professional Development as it relates to teaching and learning quality for the 2012-2013 school year at a cost not to exceed \$433,690, pending funding availability.

- 08-09-12-09** To approve a contract renewal with Sunfarm Food Services to provide the produce to support the Fresh Fruits and Vegetable Program for the 2012-2013 school year at a cost not to exceed \$328,696, pending funding availability.
- 08-09-12-10** To approve a contract renewal with Jerryl T. Christmas to serve as Hearing Officer to preside and conduct certified disciplinary hearings for teachers for the period August 10, 2012 through June 30, 2013 at a total cost not to exceed \$14,000, pending funding availability.
- 08-09-12-11** To approve a Memorandum of Understanding with CharacterPlus to implement Caring School Community at Shaw VPA and Lyon at Blow Elementary School for the 2012-2013 school year.
- 08-09-12-12** To approve a Memorandum of Understanding with Kids in the Middle to provide counseling for children whose families are in transition for the period August 10, 2012 through June 30, 2015.
- 08-09-12-13** To approve a Memorandum of Understanding with Achievement Tutors to provide tutoring services to Soldan High School students for the 2012-2013 school year.
- 08-09-12-14** To approve the renewal of a Memorandum of Understanding with the Union and Sarah Senior Center to provide school to work transitional training for special education high school students for the period August 11, 2012 through June 30, 2013.
- 08-09-12-15** To approve the renewal of a Memorandum of Understanding with 99 Billion Better to provide school to work transitional training for special education high school students for the period August 11, 2012 through June 30, 2013.
- 08-09-12-16** To approve the renewal of a Memorandum of Understanding with Work Net to provide school to work transitional training for special education high school students for the period August 11, 2012 through June 30, 2013.
- 08-09-12-17** To approve the renewal of a Memorandum of Understanding with the Society of St. Vincent De Paul to provide school to work transitional training for special education high school students for the period August 11, 2012 through June 30, 2013.
- 08-09-12-18** To approve the renewal of a Memorandum of Understanding with the Northview Rehabilitation Center to provide school to work transitional training for special education high school students for the period August 11, 2012 through June 30, 2013.
- 08-09-12-19** To approve the renewal of a Memorandum of Understanding with the MERS/Goodwill to provide school to work transitional training for special education high school students for the period August 11, 2012 through June 30, 2013.
- 08-09-12-20** To approve the renewal of a Memorandum of Understanding with the St. Louis Science Center to provide school to work transitional training for students with disabilities for the period August 11, 2012 through June 30, 2013.

Mr. Sullivan called for a motion and a second to approve *walk-on items* 08-09-12-21 through 08-09-12-29. Ms. Adams moved for the motion and Mr. Gaines seconded for discussion. Mr. Sullivan called for questions and comments. Mr. Gaines stated he would abstain on items 08-09-12-22 and 08-09-12-23 due a conflict of interest.

Mr. Sullivan amended the motion calling for a motion and a second to approve *walk-on items* 08-09-12-21 through 08-09-12-29 with the exclusion of items 08-09-12-22 and 08-09-12-23 as indicated for reasons stated by Mr. Gaines.

On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve *walk-on items* 08-09-12-21 through 08-09-12-29 with the exclusion of items 08-09-12-22 and 08-09-12-23 as indicated for reasons stated by Mr. Gaines.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

- 08-09-12-21**  
WALK-ON ITEM To approve the amendment of Board Resolution Number 06-07-12-23, a contract with Ford Hotel Supply/Supply America/Premier through US Communities Government purchasing Alliance to increase the total dollar limitation by \$100,000. The Board originally approved a limitation of \$2,000,000. If approved, the total dollar limitation will now be \$2,100,000.
- 08-09-12-24**  
WALK-ON ITEM To ratify an emergency approval of a contract with Temp Air, Inc. to lease temporary cooling units for Sherman Elementary School at a cost not to exceed \$11,655.
- 08-09-12-25**  
WALK-ON ITEM To ratify an emergency approval of a contract with CBX Technologies to provide electrical service upgrades to the RE-4 boxes at Madison School at a cost not to exceed \$14,300 which includes a 10% contingency of \$1,300.
- 08-09-12-26**  
WALK-ON ITEM To ratify an emergency approval of an agreement with Shurn and Associates, Inc. to provide temporary custodial staffing to complete preparation for school openings. The agreement is for the period August 4, 2012 through August 12, 2012 at a cost not to exceed \$20,988.
- 08-09-12-27**  
WALK-ON ITEM To ratify an emergency purchase and installation of an additional transformer and 400 amp connection from Lindbergh Commercial Services to provide an electrical upgrade to support the kitchen equipment at Vashon High School at a cost not to exceed \$20,000.
- 08-09-12-28**  
WALK-ON ITEM To approve a purchase of furniture and equipment from the Imagine Schools, Inc. in an amount not to exceed \$114,800 and the same stated purchase from the Imagine Local Board in an amount not to exceed \$65,000. The total combined cost for this request is \$179,800.
- 08-09-12-29**  
WALK-ON ITEM To approve the acceptance of donated school textbooks from the Imagine Academy of Careers in St. Louis, Inc. There is no cost to the District.

Mr. Sullivan called for a motion and a second to approve *walk-on items* 08-09-12-22 and 08-09-12-23. On a motion by Ms. Adams, and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to approve walk-on items 08-09-12-22 and 08-09-12-23.

AYE: Ms. Adams, Mr. Sullivan  
ABSTAINED: Mr. Gaines

**08-09-12-22** To ratify an emergency approval of a contract with TD4 Electric and Communications to furnish and install electrical circuits for window air conditioners at Mann Elementary School at a cost not to exceed \$16,115 which includes a 10% contingency of \$1,465.  
WALK-ON ITEM

**08-09-12-23** To ratify an emergency approval of a contract with TD4 Electric and Communications to install 100 amp panels for temporary air conditioner units at Sherman Elementary School at a cost not to exceed \$22,000.  
WALK-ON ITEM

Mr. Sullivan called for a motion and a second to approve *walk-on items* 08-09-12-30 through 08-09-12-32. On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve walk-on items 08-09-12-30 through 08-09-12-32.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

**08-09-12-30** To approve the amendment of District Policy 4610.1 concerning the attendance of School Based Certificated Personnel and Professionals.  
WALK-ON ITEM

**08-09-12-31** To approve the amendment of District Policy 4610.2 concerning the attendance of Non-Certificated, Non-Instructional Employees and Non-Exempt Personnel and Staff.  
WALK-ON ITEM

**08-09-12-32** To approve the amendment of District Policy 4610.3 concerning the attendance of School Based Paraprofessional.  
WALK-ON ITEM

Superintendent Adams requested approval of two items from the August 23, 2012 Items for Consideration Agenda, 08-23-12-06 and 08-23-12-07.

Mr. Sullivan called for a motion and a second to approve items 08-23-12-06 and 08-23-12-07. On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve 08-23-12-06 and 08-23-12-07 from the August 23, 2012 Items for Consideration Agenda.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

**08-23-12-06** To approve a contract renewal with the Black Alliance for Educational Options to provide parent resource centers at three (3) District schools for the period August 12, 2012 through May 24, 2013 at a total combined cost not to exceed \$260,460.30, pending funding availability.

**08-23-12-07** To approve a contract with various vendors (as listed in '*background*' on the board resolution) to provide two (2) temporary persons to fill the positions of recently departed staff in the Finance Division in order to maintain continuity of District business. The period will be from August 24, 2012 through January 24, 2013 at a total combined cost not to exceed \$110,000.

**BOARD MEMBER UPDATE(S)**

None.

**ADJOURNMENT**

There being no further business before the Board in open session, on a motion by Ms. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to adjourn at 6:50PM.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan